



Directory Information Opt Out

I understand that the Family Educational Rights and Privacy Act (FERPA), a federal law, allows my school or school district to disclose designated “directory information” to third parties without my written consent, unless I inform the school/district otherwise, and according to any existing policies and/or procedures.

Student Name:

Student Grade:

Please place a check mark next to the directory information that you DO NOT want the school or district to share with ANYONE.

NHCSB may not share any of the following checked directory information with ANYONE outside the school or district level:

- Student Name
- Telephone numbers (e.g., home, cell, etc.)
- Parent personal information (e.g., name, address, phone, email address, etc.)
- Photograph
- Video or electronic images
- Date of birth
- Place of birth
- Home or permanent address
- E-mail address
- Dates of attendance
- Weight/Height
- Enrollment Status (e.g., full-time, part-time)
- Grade or class standing (e.g., grade 3, or sophomore)
- Most recent school or educational institution attended
- Participation in officially recognized activities and sports
- Degree(s) received
- Awards and honors received
- Clubs/Affiliations
- Any information that might otherwise be considered personal or confidential

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Exceptions:

NHCSB may share the directory information I have **not checked** above **ONLY** for the following purposes:

- Using my child's directory information, as indicated above, for school or district publications, including but not limited to, a yearbook, graduation program, theater playbill, athletic team or band roster, newsletter, and other school and district publications.
- Sharing my child's directory information, as indicated above, with the U.S. Military.
- Sharing my child's directory information, as indicated above, with colleges and other educational institutions.
- Sharing my child's directory information, as indicated above, with prospective employers.
- Sharing my child's directory information, as indicated above, with political officers.
- Sharing my child's directory information, as indicated above, with the National Student Clearinghouse.
- Sharing my child's directory information, as indicated above, with news media outside the school or district.
- Sharing my child's directory information, as indicated above, with the school PTA or district parent organization.
- Sharing my child's directory information, as indicated above, with other groups and entities outside of the school or district, including community, advocacy and/or parent organizations.
- Sharing my child's directory information, as indicated above, with companies who are marketing products.
- Sharing my child's directory information, as indicated above, with charter schools or mailing houses who are used by charter schools to send recruiting materials to families.
- Posting my child's directory information, as indicated above, on official school-related websites or social media accounts.
- Posting my child's directory information, as indicated above, on school employees' personal websites or social media accounts.

Please sign below indicating that you have read this document and either opted out of directory information or agree to the release of certain information.

Parent or Guardian Name:

Date:

Parent or Guardian Signature:

Date:
